# Table of Contents

CHSAA CONTACT INFORMATION ................................................................. 3-4

CHSAA LOGIN PAGE .................................................................................. 5-6

2020-2021 SPORTS CALENDAR ................................................................. 7

NFHS CALENDAR ...................................................................................... 7

MONTHLY CALENDAR CHECKLIST ............................................................ 8
  July/August ......................................................................................... 8
  September .......................................................................................... 9
  October .............................................................................................. 9
  November .......................................................................................... 10
  December .......................................................................................... 10
  January .............................................................................................. 11
  February ............................................................................................ 12
  March ............................................................................................... 13
  April .................................................................................................. 14
  May .................................................................................................. 15

CHSAA AWARDS PROGRAMS ............................................................... 15

CHSAA – ORDER FORM ........................................................................ 15

BANNER ORDER FORM ........................................................................ 15

SUGGESTIONS ....................................................................................... 16
CHSAA Contacts

-A-
Academic All-State Awards .................. Jenn Roberts-Uhlig
Active Scholar Award ....................... Jenn Roberts-Uhlig
Advising ..................................... Jenn Roberts-Uhlig
Appeals ..................................... Rhonda Blanford-Green
CHSAA Digital Platform ...................... Bert Borgmann
Awards, Trophies, Certificates .......... Bert Borgmann

-B-
Baseball .................................... Bert Borgmann
Basketball .................................. Bert Borgmann
Board of Directors ......................... Rhonda Blanford-Green
Budget ....................................... Rhonda Blanford-Green
Bylaw Proposals ............................ Rhonda Blanford-Green

-C-
CADA Liaison ............................... Jenn Roberts-Uhlig
Calendar Publication ...................... Cathy Lenz
CHSAANow .................................. Ryan Casey
CHSAA Digital Platform .................... Bert Borgmann
CLOC ......................................... Rhonda Blanford-Green
CHSSO ....................................... Tom Robinson
Coaching Registration ..................... Adam Bright
Cooperative Programs ...................... Adam Bright
Copyright .................................. Bethany Brookens
Corporate Sponsorship .................... Jenn Roberts-Uhlig
Courtesy Cards ............................. Sam Rogers
Cross Country ............................... Jenn Roberts-Uhlig

-D-
Directory ................................. Bert Borgmann/Laikyn Cooper
Distinguished Service Awards .......... Bert Borgmann
Doctors/Trainers .......................... Jenn Roberts-Uhlig

-E-
Eligibility
  General .................................. Rhonda Blanford-Green
  International Students ................... Rhonda Blanford-Green
  Hardship Waivers ......................... Rhonda Blanford-Green
  Transfer Waivers ......................... Rhonda Blanford-Green
  Equity/ADA ............................... Bethany Brookens
Esports (Pilot) ............................ Ryan Casey

-F-
Field Hockey .............................. Justin Saylor
Football .................................... Adam Bright

-G-
Games Wanted ............................ Ryan Casey
Golf .......................................... Tom Robinson
Gymnastics ................................. Bert Borgmann

-H-
Hall of Fame .............................. Bert Borgmann
Handbook Committee ...................... Bethany Brookens

-I-
Ice Hockey ................................. Justin Saylor
Internships ................................ Tom Robinson
Interpretations ............................ Administrative Staff

-J-
Middle School/Junior High ............... Rhonda Blanford-Green

-L-
Lacrosse, Boys’ ............................ Justin Saylor
Lacrosse, Girls’ ............................ Adam Bright
League/School Outreach ................... Adam Bright
Legislative Council ....................... Rhonda Blanford-Green

-M-
Marketing ................................. Jenn Roberts-Uhlig
Media/Public Relations .................... Bert Borgmann
Merchandise ............................... Jenn Roberts-Uhlig
Music ..................................... Bethany Brookens

-N-
National Federation ....................... Rhonda Blanford-Green
New Schools ............................... Bethany Brookens
NFHS Network ............................ Bert Borgmann

-O-
Office Management ....................... Cathy Lenz
Officials ................................... Tom Robinson
Officials’ Registration ..................... Monica Tillman
Participation Survey ...................... Bethany Brookens
Programs ................................. Bert Borgmann
Publications .............................. Bert Borgmann

-R-
Recognition Programs ................... Jenn Roberts-Uhlig
Rulebook Sales ............................ Administrative Assistant Staff

-S-
Sanctioned Events ......................... Adam Bright
School Board Liaison ..................... Rhonda Blanford-Green
Service Fees .............................. Sarah Vernon-Brunner
Skiing ...................................... Bethany Brookens
Soccer ....................................... Justin Saylor
Social Media ............................... Ryan Casey
Softball .................................... Bert Borgmann
Speech, Debate ............................. Bethany Brookens
Spirit ....................................... Jenn Roberts-Uhlig
Sportsmanship ........................... Tom Robinson
Student Leadership ....................... Justin Saylor
Superintendents’ Council ............... Rhonda Blanford-Green
Swimming and Diving .................... Justin Saylor

-T-
Tennis ...................................... Bethany Brookens
Tickets ..................................... Sarah Vernon-Brunner
Title IX Coordinator ....................... Bethany Brookens
Tournament Financials ..................... Sarah Vernon-Brunner
Tournament & Playoff Finance .......... Adam Bright
Track and Field .......................... Jenn Roberts-Uhlig

-U-
Unified Bowling ........................... Jenn Roberts-Uhlig

-V-
Volleyball, Girls’ & Boys’ ................. Bethany Brookens

-W-
Web Site Administration ................... Ryan Casey
Wrestling, Boys’ & Girls’ ................. Adam Bright
**Administrative Staff**
Rhonda Blanford-Green, Commissioner – rblanfordgreen@chsaa.org
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Bethany Brookens, Assistant Commissioner – bbrookens@chsaa.org
Justin Saylor, Assistant Commissioner – jsaylor@chsaa.org
Adam Bright, Assistant Commissioner - abright@chsaa.org
Jenn Roberts-Uhlig, Assistant Commissioner – jrobertsu@chsaa.org

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**Finance**
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Sandra Williamson, Executive Assistant to Bethany Brookens – swilliamson@chsaa.org
Monica Tillman, Executive Assistant to Tom Robinson – mtillman@chsaa.org
Laikyn Cooper, Executive Assistant to Bert Borgmann – lcooper@chsaa.org

**Helpful Links**
CHSAA (News and Public Information)

CHSAA (Bulletins, Forms, Info and Resources for Schools)

MaxPreps (Scores, Schedules, and Rosters)
CHSAA Login Page

The CHSAA directory system is in the process of being updated. This new information will be included as soon as it is available.
CHSAA Website – www.chsaanow.com > chsaa.org

The CHSAA directory system is in the process of being updated. This new information will be included as soon as it is available.
PLEASE NOTE THAT THIS CALENDAR WILL BE UPDATED AS CHANGES OCCUR

2020-2021 Sport Calendar

<table>
<thead>
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* Easter Sunday
** Memorial Day week
July/August

Please see the 2020-21 CHSAA Calendar for all sport/activity-specific dates

☐ Ask your athletic director for your CHSAA school login I.D. number and password.

☐ Familiarize yourself with the CHSAA Digital Platform and invite all Fall coaches to create a profile (if they have not already done so).

☐ New AD’s Meeting – July 28 at 8:00 am
   All School Summit – July 29 at 9:00 am

Check-list Season A, B, C & D Coaches:
Coaching registration should be complete via the CHSAA Digital Platform for all coaches. This MUST be completed for coaches prior to any contact with student-athletes.

☐ Complete Coaches Registration Process.
☐ Completed coaches’ contract and all required state and school district paperwork.
☐ Completed background check.
☐ Received verification of completed CHSAA Bylaws test.
☐ Received verification of completed concussion requirement
☐ Received verification of completed mental health class/course
☐ Received verification of completed First Aid/CPR/AED
☐ Received verification of attendance at an approved CHSAA rules meeting
☐ 1st Year Coaches Course, if needed

☐ Distribute Fall Rule Books to AD and coaches. All bulletins are online at www.chsaanow.com). Encourage all coaches to read the bulletins and familiarize themselves with the rule books!

☐ Check that sport schedules are complete.

☐ Obtain academic records for all fall sports.

☐ Explain eligibility expectations for all participants before they play in a scrimmage or contest.

☐ Verify in the CHSAA Digital Platform that all required forms are complete.

☐ Schedule parent meeting for season A sports.

☐ Download and Distribute CHSAA Competitor’s Brochure, Season A athletes.

☐ Order transcripts from other schools for transfers.

☐ Develop/Implement a procedure for checking periodic eligibility.

☐ Schedule physicals for participants, if necessary.

☐ Directory information due – TBD

☐ All fees paid (courtesy cards will not be sent until all fees are paid)

☐ Submit league tie-breakers, if necessary.

☐ Fall Regain & Eligibility Due Date – August 31

OTHER:

☐ ______________________________________________________________________________________________________________________________________________________

☐ ______________________________________________________________________________________________________________________________________________________

☐ ______________________________________________________________________________________________________________________________________________________
September

Please see the **2020-21 CHSAA Calendar** for all sport/activity-specific dates

- Eligibility Due Date (softball, boys’ tennis, cross country and boys’ golf) – September 8th
- Review with coaches/participants the ACT test date.
- Check playoff financial procedures and obtain necessary financial forms (emailed to AD week of event if hosting).
- Submit financial forms when hosting playoff events (emailed to AD week of event if hosting)
- Prepare and submit required roster information and gate lists for fall playoff events.
- Organize, conduct, and submit required information to CHSAA relative to season A sports playoffs.

**OTHER:**

- ____________________________
- ____________________________
- ____________________________
- ____________________________

October

Please see the **2020-21 CHSAA Calendar** for all sport/activity-specific dates

- Deadline for fall participation fees and service fees – October 1.
- Review with coaches/participants the ACT and SAT test dates.
- Check playoff financial procedures and obtain necessary financial forms (emailed to AD week of event if hosting).
- Submit financial forms when hosting playoff events (emailed to AD week of event, if hosting)
- Bosses Day! – October 16
- Prepare and submit required roster information and gate lists for season A playoff events.
- Organize, conduct, and submit required information to CHSAA relative to season A sports playoffs.
- Verify schedules for seasons B, C & D sports and submit to officials’ assigners as needed.
- Schedule parent meetings for sports in seasons B, C & D.
- All bulletins are online at [www.chsaanow.com](http://www.chsaanow.com). Encourage all coaches to read the bulletins and familiarize themselves with the rule books!
- Invite coaches in seasons B, C & D to create a profile in CHSAA Digital Platform (if they have not already done so).

**OTHER:**

- ____________________________
- ____________________________
- ____________________________
November

Please see the 2020-21 CHSAA Calendar for all sport/activity-specific dates

☐ Check for transfer students in seasons B, C & D.
☐ Schedule parent meetings for sports in seasons B, C & D.
☐ Review with coaches/participants the SAT test date.

CHECK DECEMBER 1 DEADLINES BEFORE LEAVING FOR THANKSGIVING HOLIDAY!

OTHER:

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December

Please see the 2020-21 CHSAA Calendar for all sport/activity-specific dates

☐ Winter Participation Fees due December 1.
☐ CHSAA Large Group Music Festival Registrations open – TBD
☐ Review with coaches/participants the ACT/SAT test dates.
☐ Schedule parent meetings for season B sports.
☐ Download and Distribute CHSAA Competitor's Brochure, Season B athletes.

Check-list Season B, C & D Coaches:
Coaching registration should be complete via the CHSAA Digital Platform for all coaches. This MUST be completed for coaches prior to any contact with student-athletes.

☐ Complete Coaches Registration Process.
☐ Completed coaches’ contract and all required state and school district paperwork.
☐ Completed background check.
☐ Received verification of completed CHSAA Bylaws test.
☐ Received verification of completed concussion requirement
☐ Received verification of completed mental health class/course
☐ Received verification of completed First Aid/CPR/AED
☐ Received verification of attendance at an approved CHSAA rules meeting
☐ 1st Year Coaches Course, if needed

OTHER:

☐ □ □ □ □
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☐ □ □ □ □

Holiday Reminders
CHSAA Offices Closed for the holidays: December 21-January 1
January

Please see the 2020-21 CHSAA Calendar for all sport/activity-specific dates

☐ Check winter vacation transfers.

☐ Colorado Music Educators Conference (CMEA) at the Broadmoor, January 27-30

☐ CHSAA Round-Table Meeting – TBD

☐ Check season C & D schedules and make available to officials' assigners as needed.

☐ Prepare to order tickets for the state wrestling tournament, if applicable (information will be sent to schools with exact dates they can purchase tickets).

☐ Review with coaches/participants the SAT test date.

☐ Invite coaches in seasons C & D to create a profile in CHSAA Digital Platform (if they have not already done so).

Check-list Season B, C & D Coaches:
Coaching registration should be complete via the CHSAA Digital Platform for all coaches. This MUST be completed for coaches prior to any contact with student-athletes.

☐ Complete Coaches Registration Process.

☐ Completed coaches’ contract and all required state and school district paperwork.

☐ Completed background check.

☐ Received verification of completed CHSAA Bylaws test.

☐ Received verification of completed concussion requirement

☐ Received verification of completed mental health class/course

☐ Received verification of completed First Aid/CPR/AED

☐ Received verification of attendance at an approved CHSAA rules meeting

☐ 1st Year Coaches Course, if needed

OTHER:

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CHSAA Office Closed for Martin Luther King Holiday – January 18
February

Please see the 2020-21 CHSAA Calendar for all sport/activity-specific dates

☐ Complete second semester eligibility report via CHSAA Digital Platform, including:
   ☐ List of eligible participants in all winter sports, plus spirit
   ☐ Eligibility Plan A, B or C
   ☐ Periodic eligibility check

☐ CHSAA Large Group Music Festival Registration and Payment Deadline – TBD. **LATE FEE of $50 will apply if not paid or registered by the deadline.**

☐ Submit second semester transfer forms (ongoing throughout the year) via CHSAA Digital Platform.

☐ Submit playoff roster information and gate lists, if applicable.

☐ Check playoff financial procedures and obtain necessary financial forms.

**Check-list (Season C & D Coaches):**
Coaching registration should be complete via CHSAA Digital Platform for all coaches. This **MUST** be completed for coaches prior to any contact with student-athletes.

☐ Complete Coaches Registration Process.
☐ Completed coaches’ contract and all required state and school district paperwork.
☐ Completed background check.
☐ Received verification of completed CHSAA Bylaws test.
☐ Received verification of completed head concussion requirement
☐ Received verification of completed First Aid/CPR/AED
☐ Received verification of attendance at an approved CHSAA rules meeting.
☐ 1st Year Coaches Course, if needed

☐ Schedule parent meetings for season C sports.

☐ Download and Distribute CHSAA Competitor’s Brochure, Season C athletes.

☐ Review with coaches/participants the ACT test date.

**OTHER:**

☐ ...

☐ ...

☐ ...
March

Please see the [2020-21 CHSAA Calendar](#) for all sport/activity-specific dates

- Spring Participation Fees due March 1.

**Check-list Season C & D Coaches:**

Coaching registration should be complete via the CHSAA Digital Platform for all coaches. This **MUST** be completed for coaches prior to any contact with student-athletes.

- Complete Coaches Registration Process.
- Completed coaches’ contract and all required state and school district paperwork.
- Completed background check.
- Received verification of completed CHSAA Bylaws test.
- Received verification of completed concussion requirement
- Received verification of completed mental health class/course
- Received verification of completed First Aid/CPR/AED
- Received verification of attendance at an approved CHSAA rules meeting
- 1st Year Coaches Course, if needed

- State Speech Tournament registrations due – TBD.
- Daylight savings time begins March 14.
- Legislative Council proposals and committee reports due – TBD
- Submit financial forms when hosting playoff events.
- Submit playoff roster information and gate lists, if applicable
- Prepare sport schedules for the next school year.
- Make fall schedules available to officials' assigners as needed.
- Final Legislative Council Proposals & Committee posted on the CHSAA website – TBD.
- Review with coaches/participants the SAT test date.

**OTHER:**

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April

Please see the **2020-21 CHSAA Calendar** for all sport/activity-specific dates

- CHSAA Large Group Music Festivals entire month of April at various venues. Please see the CHSAA Music page on chsaa.org for specifics.
- Review with coaches/participants the ACT test date.
- Schedule parent meetings for season D sports.
- Download and Distribute CHSAA Competitor’s Brochure, Season D athletes.
- CHSAA Hall of Fame Banquet – TBD
- CHSAA Legislative Council meeting – TBD
- Administrative Assistant’s Day! – April 21.

**Check-list Season D Coaches:**
*Coaching registration should be complete via the CHSAA Digital Platform for all coaches. This **must** be completed for coaches prior to any contact with student-athletes.*

- Complete Coaches Registration Process.
- Completed coaches' contract and all required state and school district paperwork.
- Completed background check.
- Received verification of completed CHSAA Bylaws test.
- Received verification of completed concussion requirement
- Received verification of completed mental health class/course
- Received verification of completed First Aid/CPR/AED
- Received verification of attendance at an approved CHSAA rules meeting
- 1st Year Coaches Course, if needed

- Prepare sport schedules for the next school year.
- Make fall schedules available to officials’ assigners as needed.
- CADA Conference – TBD
- CHSAA Participation & Proportionality Survey – information forthcoming. Contact the CHSAA office if you have any questions.
- Active Scholar Nominations Due – April 30

**OTHER:**

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May

Please see the 2020-21 CHSAA Calendar for all sport/activity-specific dates

☐ Prepare sport schedules for the next school year.

☐ CHSAA Vocal Music Gala – TBD

☐ Make schedules available to officials’ assigners, as needed.

☐ Check playoff financial procedures and obtain necessary financial forms.

☐ Submit financial forms when hosting playoff events.

☐ Submit playoff roster information and gate lists, if applicable.

☐ Receive from CHSAA the school membership dues and participation fees statement.

☐ Verify schedules for winter sports and submit to officials and/or assigners as needed.

☐ Check eligibility – review eligibility regain options for students who have been declared as ineligible.

OTHER:

☐ ______________________________

☐ ______________________________

☐ ______________________________

CHSAA Offices Closed for Memorial Day Holiday – May 31

Awards Information

For all information on CHSAA Awards Programs, please click HERE.

CHSAA – Order Form

To access the order form for all CHSAA publications and/or rule books, please click HERE.

Banner Order Form

To access the banner order form, please click HERE.
Suggestions

Your information and ideas will help us refine this document and increase its relevance. Please list any appropriate dates that should be added, any new questions that should be included, or other ideas to make this resource book better.

Additional dates that should be included:

1. ____________________________________________
2. ____________________________________________
3. ____________________________________________
4. ____________________________________________
5. ____________________________________________

Additional questions that should be included:

1. ____________________________________________
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Ideas for improvement:

1. ____________________________________________
2. ____________________________________________
3. ____________________________________________
4. ____________________________________________
5. ____________________________________________

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14855 E. 2nd Ave.
Aurora, CO 80011
E-mail: Lane Ververs (lververs@chsaa.org)