

COACH/OFFICIAL MANDATORY MEETING VERIFICATION

Date: _____

DEADLINE: PRIOR TO START DATE OF SPORT'S FIRST POSSIBLE INTERSCHOLASTIC CONTEST

- Fall 2011: September 1 (except: Golf-Aug. 11/Tennis-Aug. 18/Softball-Aug. 19)
- Winter 2012: November 30
- Spring 2012: March 8 (except: Golf & Tennis-March 3)

Procedure: The head coach should fill out and present in person this form to the official facilitating the meeting. The official is instructed to tear along the perforated line and give the bottom half to the coach, who will give his/her copy to his/her Athletic Director. The official will keep a copy for his/her records and the AD will enter the coach into the online database that is found on the CHSAA.org website under Login. Email: mtillman@chsaa.org or mail to 14855 E. 2nd Avenue, Aurora, CO 80011, Attn: Tom Robinson/ Monica Tillman

Please Type or Print Official's Copy				
Sport	Coach's Name	High School	Date (August xx)	Meeting Location
Coach's Printed Name:				
Coach's Signature:				
Official's Printed Name:				
Official's Signature:				
----- cut or tear along this line				
Please Type or Print Coach's Copy				
Sport	Official's Name	Title (if applicable)	Date (August xx)	Meeting Location
Coach's Printed Name:				

Coach's Signature:
Official's Printed Name:
Official's Signature:

**COACH AND OFFICIAL SIGN BOTH COPIES
OFFICIAL: RETURN YOUR COPY TO CHSAA
COACH: RETURN YOUR COPY TO YOUR AD**