1.0 ROLL CALL

1.1 The meeting was called to order at 10:00 am. Absent was Jim Wilson.

1.2 New board members introduction.

1.3 Commissioner Blanford-Green requested board members update their contact information.

2.0 APPROVAL OF MINUTES

2.1 It was moved (Michael Hawkes) and seconded (Troy Baker) to approve the Minutes of CHSAA Board of Directors Meeting of June 1, 2018. The motion passed unanimously.

3.0 ADDITIONAL ITEMS

The following items were added to the agenda:
  6.10 – School Employee Media Relations (action item)
  6.11 – 2A/3A Tournament Sites
  6.12 – Schools/Districts Adding Varsity Programs/Upholding State Statutes

3.1 Heritage Christian High School (Jenn Uhlig-Roberts and Staff)

A motion was made (Richard Hargrove) and seconded (Tracey Johnson) to discuss allowing Heritage Christian boys track to move to 2A. After discussion, the board voted to deny the motion as it was addressed at the LC April meeting, did not meet the June 1 deadline and there were concerns about splitting levels within a team.

3.2 Copyright (Bert Borgmann)

Assistant Commissioner Borgmann obtained copy right for Mile High Madness. Head, Heart & Heat has also been copyrighted.

3.3 Arbiter Athlete (Bert Borgmann)

Commissioner Blanford-Green gave an update on CHSAA eligibility platform through Arbiter Athlete. Assistant Commissioner Borgmann and Whitney Webermeier have been the point contacts for both the local and national Arbiter Athlete platform.

Chase McBride discussed the potential of a pilot program. The board discussed the numerous students, coaches and parents that have already integrated into the system successfully and referenced the number of development hours dedicated to the CHSAA platform.

Tracey Johnson thanked the CHSAA staff for their quick responses to state statutes and privacy policies.
3.4 Code of Ethics Policy

Assistant Commissioner Brookens will lead staff in personnel training with regards to sexual harassment, policy issues and fraud prevention.

4.0 PRESIDENT, LEGAL, LEGISLATIVE, COMMISSIONER REPORTS

4.1 President’s Update (Jim Lucas)

4.1.1 Welcome

4.1.2 President’s by-law (by-law 800.62)

President Lucas referenced bylaw 800.62 regarding the timeline/election process for the CHSAA board president. The position will be open for replacement next year. Qualified members would be Troy Baker, Wendy Dunaway and Jim Wilson.

4.1.3 Restriction Action List

It was moved (Wendy Dunaway) and seconded (Luke DeWolfe) to remove the schools listed on restriction and placed on probation. The motion passed unanimously.

4.1.4 Probation Action List

It was moved (Angie Sanders) and seconded (Territa Walker) to remove the schools listed on probation. The motion passed unanimously.

4.1.5 Coaches on Restriction and probation beyond one year

List provided to the board and the membership.

4.2 Legal Update (Alex Halpern)

4.2.1 Board of Director’s Release Form

The Release Form was distributed and explained. Form to be revised to include private/charter school reference.

4.2.2 Dissolution – Non-Profit Status

Legal Counsel Halpern filed with the State for dissolution of the Non-Profit status. CHSAA staff will send insurance certificates to each regional and district site hosts.

4.3 Legislative Agenda 2018-2019 (Joan Green)

Joan Green gave an update which included the 65 legislative positions that are up for election, school start times, PERA reform, school finance, and parental disclosure. On the
radar is physical therapists seeking approval for oversight of the return to play protocol.

Joan asked the CHSAA staff/board to inform her of events happening in their areas.

Commissioner Blanford Green complimented Joan on her hard work working with our legislature – invaluable as one bill that is passed can affect our business.

4.4  **Commissioner’s Report**
(Rhonda Blanford-Green)

4.4.1  Year-End Recap

Four areas of focus are Competitive Equity, Safety and Risk Minimization, Fiscal Responsibility and Transparency.

5.0  **REPORTS ON RECENT MEETINGS AND ACTIVITIES**

5.1  2018 NFHS Summer Meeting Round Table
(CHSAA Staff)

Several topics were discussed during the Round Table Discussion including digital media and how strong the agenda and meeting topics were. Bert Borgmann, Tom Robinson and Bethany Brookens presented at the Summer meeting.

5.2  **Insurance**

Commissioner Blanford-Green will continue to review and compare insurance policies aligned with the Association needs. Insurance discussions, Officials/independent contractors, McKinney-Vento and foster children were also topics.

5.3  **Student Leadership Camp**
(Ernie Derrerra)

430 students and adults participated. Attendance down 17% and staff will monitor conflicting schedules and dates.

5.4  **New Athletic Director**
(Jenn Roberts-Uhlig and Staff)

72 new Athletic Directors this year. Additional support and resources will be provided in collaboration with CADA.

5.5  **All School Summit**
(Bethany Brookens and Staff)

The format of the Summit and the addition of the golf tournament was well received by the membership.

6.0  **NEW BUSINESS**

6.1  **Officials’ Report**
(Tom Robinson)
Officials are a national topic with regards to recruiting and retention. Tom suggests school involvement in recruiting and recognition. Official’s Appreciation week is September 24 -29.

6.2 Arbiter Athlete (Bert Borgmann)

This report was covered under a previous report.

6.3 NFHS Network (Bert Borgmann)

The NFHS network has grown over 63%, Colorado ranks 8th. Restructuring of the rights fees will allow CHSAA to negotiate football rights with outside groups.

6.4 Corporate (Jenn Roberts-Uhlig)

Positive reception with the new Marriott/CHSAA partnership.

6.5 Building Overview (Ernie Derrera)

Assistant Commissioner Derrera became building engineer this year. He reported on the newly installed security doors, the increase of the transient population near the CHSAA office, update on upcoming duct and window cleaning as well as outdoor projects.

6.6 CHSAANow.com (Ryan Casey)

Director of Digital Media, Ryan Casey, shared that we had over 4.1 million visitors to our site this past year. Restructured format to include outside media outlets will increase content as well as more visibility.

6.7 CHSCA Report (Ernie Derrera)

Success with the coaches registration, coaches course and bylaws. CHSCA reported that they had 40 new coaches attend their new network training and 800 coaches at their Colorado conference.

6.8 Participation numbers (Bethany Brookens)

Current numbers will be distributed at the next meeting.

6.9 CHSAA Calendar (Staff)

Discussed NFHS dates aligning.

6.10 Media Relations/Official School Photographer (Staff)

It was moved (Jeff Durbin) and seconded (Michael Hawkes) to establish a School Employee Media Pass for school identified photographers. Cost will be $200 if shared rights with CHSAA, otherwise $250. The motion passed.
6.11 2A/3A Football Stadium Sites  
(Bud Ozzello)

Sites being reviewed and vetted for 2A/3A football games. Request to change venue specific requirements was denied. Board member Hargrove didn’t think board should alter approved Legislative Council reports.

6.12 School/School District Adding Varsity Program - Upholding State Statutes

Board reviewed the letter received by the friends, students and parents of lacrosse. The board unanimously agreed that the Legislative Council addressed this by-law appropriately and under the purview of state statute. Joan Green echoed the Legislative Council and Board of Directors’ direction regarding State law and boundaries and the liability when CHSAA becomes too flexible.

7.0 2017-2018 AUDIT REVIEW (11:30 am)  
(Mark Elmshauser, CliftonLarsonAllen)

Mark Elmhauser gave the preliminary audit review.

7.1 Investments (handout)

7.2 CliftonLarsonAllen Representation Letter (handout)

7.3 Potential Refund

Board accepted auditor’s recommendation to keep current refund formula. Board discussed how funds will be distributed when the association budget meets threshold. Jeff Durbin agreed to work with Commissioner and Director of Finance to find several options.

7.4 Management Letter (handout)

**7.5 Preliminary Audit – Financial Statement

**7.6 Acceptance – First reading

Mark Elmhauser reviewed the audit to the board and staff.

A motion was made by Rick Mondt and seconded by Jeff Durbin to approve the preliminary audit and accept the first reading. The motion passed unanimously.

7.7 Financial Report

Auditor congratulated the CHSAA Commissioner and staff for addressing control concerns. Director of Finance will work to implement internal practices and additional ideas will be discussed.

A motion (Jeff Durbin) and seconded (Tracey Johnson) was made to increase credit card
charge reporting to $40 sans receipt.

7.7.1 Edited Language (remove refund language) (Rhonda Blanford-Green)

### 8.0 BOARD OF DIRECTORS MEMBER REPORTS

8.1 Colorado Association of School Boards (Tracey Johnson)

Informed the board of the retirement of the CASB Executive Director next year. An executive search will be put in place.

8.2 Colorado Department of Education (Wendy Dunaway)

Getting ready for the new school year and the CDE will be providing resources for the many new Superintendents.

8.3 CADA (Rhonda Blanford-Green)

The Commissioner will be announcing the CHSAA representative for the 2018-2019 school year.

8.4 CASE (Jim Lucas/Jeff Durbin)

CHSAA and the board members were very visible at the CASE convention. Commissioner Blanford Green and Jeff Durbin will be presenting at the December CASB meeting.

8.5 District Reports (Informal)

Board members encouraged to bring reports to board meetings.

### 9.0 LEGISLATIVE REVIEW

9.1 Legislative Overview (Jim Wilson)

In Jim Wilson’s absence, Joan Green gave a legislative update.

### 10.0 PRESIDENT’S TEAM BUILDING (Jim Lucas)

### 11.0 SET DATES/LOCATION FOR 2019-2020 RETREAT (Rhonda Blanford-Green/Board)

Vail retreat preferred location by staff and the board.

### 12.0 ADJOURNMENT