1.0 **ROLL CALL**

1.1 Meeting was called to order at 10:25 a.m. Roll call was taken by Cathy Lenz. All members in attendance, Tracey Johnson arriving late. Guests Mark Elmshauser and Jean Bashong from CliftonLarsenAllen also in attendance.

1.2 Commissioner Blanford Green welcomed the Board and staff. Asked for verification of contact information. New board members introduced themselves.

   President Troy Baker introduced the “Question of the Day” and had each member respond.

For timing purposes, Item 7.0 has been moved forward in the agenda.

7.0 **2017-2018 AUDIT REVIEW**

Mark will be retiring at the end of 2019. Mr. Elmshauser explained the three handouts, all in draft form. Ms. Bushong reviewed the first handout which explained the audit process and how it was conducted. Mr. Elmshauser reviewed the second document which explained the reconciliations that were made to the financial statement and recommendations they propose for the future. Commissioner Blanford Green discussed the possibility of re-directing funds into other line items, which will be discussed at the October Board meeting. Mr. Elmshauser explained that the CHSAA had a good year and would be in the black for the first time in quite awhile. The final document contained the review of controls and disclosures. Items that are no longer valid and need to be cleaned up/removed. His company will be available to help with those modifications.

Discussion regarding emerging issues (corporate sponsor language and leases) as well as questions regarding profit/loss statements.

The motion was made by Jeff Durbin, and seconded by Don Steiner, to accept the first draft of the audit. Motion carries.

2.0 **APPROVAL OF MINUTES**

The motion was made by Michael Hawkes and seconded by Luke DeWolfe to approve the minutes of the June 13, 2019 Board of Directors meeting. Motion carries.
3.0 ADDITIONAL ITEMS

The following items have been added to the agenda:

6.9 Discussion of an amendment

6.10 Electronic Coaches Rule

4.0 PRESIDENT, LEGAL, LEGISLATIVE, COMMISSIONER REPORTS

President Baker spoke about the AD Summit, Officials and Sportsmanship.

4.1.2 Overview of Board Goal Session

Mr. Baker asked the Board members to prepare for tomorrow’s Board Goal session; Reviewed the Code of Conduct, goals of the Board and the purpose of the Board. Asking them to bring suggestions for measurable goals.

**4.1.3 Restriction Action List

** 4.1.4 Probation Action List

There were no Restrictions/Probations for the month of August.

4.1.5 Conflict of Interest Enclosure

Discussion on the Conflict of Interest Form/Letter enclosed in the Board packet. Alex Halpern, legal counsel, explained why these forms need to be completed annually.

4.2 Legal Update

4.2.1 Trey Harris

General Counsel Halpern reviewed letter written to CliftonLarsenAllen regarding possible items from the Trey Harris litigation that may have future monetary consequences. This is set to go to trial in May 2020. Mediation is scheduled to begin August 5, 2019. Alex reported that he will attend the mediation per the insurance company recommendation.
4.2.2 PERA

All language regarding PERA compensation has been deleted from the handbook. Due to the remittance of non-approved retirement “bonus”, former staff retirees may have to repay the percentage. Board members asked Alex to communicate with former CHSAA staff.

4.2.3 Independent Contractor Language for Officials

Mr. Halpern discussed the language surrounding the Independent Contractor status for Officials. He reviewed current legislation from around the country and how the Circuit Court for the District of Columbia ruled that they were not employees but independent contractors. Ms. Green requested further information regarding this topic.

4.2.4 Dissolution – Non-Profit

There is a bylaw in place regarding the dissolution of the association’s funds.

4.3 Legislative Agenda 2019-2020

4.3.1 Potential Bills

Joan Green updated the Board on bills that passed. She is working on setting a meeting for Rhonda and Bert with the Attorney General. She thanked Commissioner Green, CHSAA staff and the Board for their commitment to student mental health. Big topic at the Capitol.

The discussion turned to visibility at the Capitol and possibly providing breakfast during January or February down at the Capitol.

4.4 Commissioner’s Report

4.4.1 Year-End Recap

Commissioner Blanford Green recappeled the personnel changes in the office and the healthy culture/team work as a priority. Staff retreat was very positive. One of the goals that developed from this meeting was to connect more with the membership. Associate Commissioner Robinson spoke on the positivity of the office and that it is refreshing.
4.4.2 Commissioner's 2019-20 Priority Directions

The Commissioner shared her 2019-2020 goals with the Board. She highlighted items that she believes will have a direct effect on the culture of the office. Her personal goal of bettering relationships with the board members with increased and open communication. Several on-site trips are planned by staff to membership locales.

5.0 REPORTS ON RECENT MEETINGS, ACTIVITIES (Speed Round)

5.1 Insurance

Director of Business Operations, Kenzie Hewson, reported on the topic of insurance and review of our policy. No rate increase at this time. She reported that the damage to school purchased mats will be covered by our own tournament insurance policy. Tracey Johnson asked about the vandalism at our office and if there were any additional issues after last fall? No vandalism.

5.2 Student Leadership Camp

Assistant Commissioner Justin Saylor reviewed the summer Stuco Leadership Camp at CSU. Approximately 400 students were in attendance. In 2020, the Leadership Camp will be moving to a platform similar to the NFHS conference. The Leadership Camp will be held at the Eleganté, in Colorado Springs.

5.3 New Athletic Directors

Associate Commissioner Jenn Roberts Uhlig reported that approximately 65 new athletic directors attended the CHSAA/CADA training. CHSAA/CADA strengthened the mentor program for 2019-2020.

5.4 All School Summit

Assistant Commissioner Bethany Brookens spoke on the All School Summit. The golf tournament was a success. 340 schools were represented and were able to pick up their school boxes. Esports was topic of interest, with a team showcase. Presentations on the digital platform and how to start a sport were well received. Don Steiner complimented Ms. Brookens on the new format of the Summit.

5.5 eSports

Director of Digital Media, Ryan Casey, presented information on the esport pilot. CHSAA recently signed a contract with PlayVS, with the pilot season beginning this fall. The cost per student participating will be $64. Don Steiner asked if coaches need to be certified. Once the sport is sanctioned, mandatory certification will be put in place.
5.6 Human Resources

Commissioner Blanford Green discussed the position of Director of Operations and the responsibilities that are now under this position. Kenzie Hewson has adopted new roles and is expanding her knowledge base with continued training/classes. Staff will continue on-boarding new staff.

6.0 NEW BUSINESS

6.1 Officials’ Report

Associate Commissioner Tom Robinson held a meeting in June for officials. He shared his June report with the Board and the issues the officials are up against (fan behavior, pay, pay increases, travel payments.)

Mr. Robinson shared the poster which was revealed at the AD Summit. The poster addresses fan behavior and expectations. We have given the link to the schools to be able to print/post at their locations.

The PIA (Pennsylvania Interscholastic Athletic Assoc.) conducted a survey and their results show that all states are having the same issues/discussions. Discussion revolving around retention of officials. Possibility of providing courtesy cards to officials as an incentive? Michael Hawkes shared his program from his Middle School/High School with regards to officials. They are having High School athletes officiate the middle school level. He will provide a copy of the program at the next meeting.

6.2 Digital Platform

Assistant Commissioner Borgmann spoke on the digital platform (powered by Planet HS). The eligibility platform has deleted the Arbiter partnership. The Middle School and Activities platform will be released soon.

6.3 Corporate

Assistant Commissioner Roberts Uhlig presented the Corporate Recap report which highlights the years’ state events.

6.4 CHSAANow.com

Ryan Casey, Director of Digital Media, discussed the number of followers we now have following CHSAANow – 14.8 million and growing.
6.5 CHSCA Conference

Assistant Commissioner Adam Bright said he is looking forward to strengthening the relationship and working with their Board on some new initiatives. There were only 700 people in attendance at the CHSCA meeting.

6.6 Participation Numbers

Assistant Commissioner Brookens shared how the digital platform now creates the Participation Report for sports. Once the Activities platform is live, we will have more accurate data.

6.7 CHSAA Calendar

Ryan Casey and Cathy Lenz reported on the calendar updates and changes.

6.8 State Tournament Sites

Associate Commissioner Tom Robinson reviewed the tournament sites for the 2019-2020 year. A motion was made to approve the tournament sites for the 2019-2020 year by Chase McBride and was seconded by Nate Smith. Motion carries.

6.9 Amendment Discussion/CHSCA

Commissioner Blanford Green explained that she would like to amend the items which were presented to the Board in June regarding mental health/concussion requirements for coaches. These requirements need to be addressed, formalized and presented to CHSCA for their review and approval first. The motion was made by Richard Hargrove and seconded by Jeff Durbin to approve the NFHS Mental Health/Suicide Prevention Course to be used as the approved course requirement. Once approved it will then need to be presented/approved by the CHSCA followed by review/approval of the SMAC. Motion carries.

6.10 Coaches Meeting Requirements

Michael Hawkes spoke on the topic of coaches attending required meetings. He would like to see the option of having a video presentation/conference so coaches can attend the rules meeting online and receive credit for participating. Need to discuss how to make the clinics easier to attend and substantial in substance. Luke DeWolfe shared that they have officials attend the rules clinic (in person and on a conference call). Officials also meet with individuals/teams which give kids a different perspective towards officials. Discussion on how to help CHSCA improve their meeting and increase attendance.
7.0 2017-2018 AUDIT REVIEW – Addressed at beginning of meeting.

8.0 BOARD OF DIRECTORS MEMBER REPORTS

8.1 Colorado Association of School Boards

Tracey Johnson discussed the differences in the start and end dates of the terms between CASB and CHSAA. Her term with CASB ends in November 2019, but she has agreed to stay on the Board until the end of the CHSAA term, ending in June 2020. Talked about the new CASB Executive Director, Cheri Wrench, and how she has hit the ground running. Excited about the transition.

8.2 Colorado Department of Education

Wendy Dunaway spoke about Governor Polis and his interest in education. CDE is working with him on his goals, some being early education, drop out rates and community services. Literacy is a renewed focus at CDE as well as career, trade/vocational training.

8.3 CADA

Assistant Commissioner Roberts Uhlig spoke about the relationship we have with CADA and looking forward to becoming stronger. Nate Smith, new CHSAA Board member also sits on the CADA Board.

8.4 CASE

Jeff Durbin highlighted the CASE Convention. The Superintendents and Principals appreciate receiving information from CHSAA, so please continue passing along information/emails to them.

8.5 CASSP

Ryan West shared his positive thoughts on the You Matter program and Association leadership. He reported on the topic of the teacher shortage statewide which subsequently impacts coaches available. He encourages the staff and Board to continue to support new opportunities for our kids.

8.5 District Reports (Informal)

Michael Hawkes spoke about the amount of additional work we add to our coaches and we must be mindful when/how we ask them to do it. We need to frame these items differently so we make it easy for them to access and complete.
Terita Walker raised the question to the CHSAA staff of possibly having the new year in Planet HS switched over earlier to be able to register coaches. CHSAA staff to review and evaluate.

9.0 **LEGISLATIVE REVIEW**

9.1 Legislative Overview

Jim Wilson reported on topics that are important at the Capitol. School finance, opioid/substance abuse, early childhood committees being formed. The mental health is a large issue, and CHSAA needs to continue to focus on this. His term will end this June so we need to start the search for someone to replace him.

10.0 **SET DATES/LOCATION FOR 2019-2020 RETREAT**

Cathy will review the second weekend in August for next year’s meeting at the Racquet Club.

11.0 **PRESIDENT’S TEAM BUILDING**

Team building portion of meeting began led by President Troy Baker.

12.0 **ADJOURNMENT**

Meeting adjourned at 3:50 p.m.