

SUPERVISION TIPS

Supervision is an important role for any advisor!

All students need guidance as they participate in extracurricular activities.

Remember the following and supervision will be an easy part of your responsibilities. Always be a strong example of leadership by following all district policies and complying with state law. If an advisor “bends” school policies, what will the students do? Part of the responsibility of being an advisor is setting a good example!

- Schedule facilities ahead of time
- Inform students as to specific expectations regarding behavior, hold students accountable for those expectations and be fair and consistent
- Be visible and available for all activities, meetings and projects
- Make sure equipment and supplies are in good working order
- Enlist the help of parents for assistance with supervision but always with a staff person present
- Use school policies regarding discipline and safety
- Follow school policies regarding discipline and safety
- Maintain an open line of communication with admin team at all times – *be proactive with your communication*