

CTFOA

Colorado Track & Field Officials

Gary Strubel - President
Denise Close - Vice President
Lauren Lopez - Secretary/Treasurer
Jim Gjerde - Rules Interpreter
K.C. Logan - Rules Interpreter
Jenn Roberts-Uhlig - CHSAA

AUGUST 24, 2017

Dear CTFOA Officials,

MESSAGE FROM JENN ROBERTS UHLIG

I would once again like to take this opportunity to thank all officials for your commitment, hard work, consistency, and professionalism as we begin this 2017 Cross Country Season.

MESSAGE FROM THE CTFOA PRESIDENT

The 2017 Cross Country Season is here! It seems as though it was just a few weeks ago when we were dealing with the snow, ice and cold weather and other issues associated with the 2017 State Track & Field Championship Meet at JEFFCO. Now, it is time for yet another exciting Cross-Country season in the State of Colorado. The CTFOA would like to take this opportunity to wish all of the athletes and coaches a great season!

2017 CROSS COUNTRY INFORMATION

Here is some of the information that was shared with coaches prior to the start of this Cross-Country season by CTFOA Officials who were asked to present at Out of the Blocks and at League meetings across the state.

- * The 2017 Rule Book and the 2017 Case Book will be used for the Fall Cross Country Season.
- * The new rules for the 2018 Track & Field Season and the 2018 Cross Country Season will go into effect in the Spring of 2018.
- * All officials and coaches are asked to review **all** of the rules for this Cross-Country season in 2017 Rule Book and Case Book.
- * *Coaches are asked to review the Cross-Country Bulletin that is available on the CHSAA website.*
- * *Rule 8-1-3b addresses "Directional Flags and/or Sign Posts.*
- * *Coaches area also asked to review the Points of Emphasis in the 2017 Rule Book as it pertains to uniforms & sportsmanship.*
- * *The ultimate responsibility to have competitors compliant with uniform rules and other reasonable items rests with the **coach**.*
- * *Medical alerts must remain visible.*
- * *It is legal for athletes to wear GPS watches during competition.*
- * *Section 7 on page 71 of the Rule Book states: "A competitor is disqualified who...receives assistance from another competitor to **COMPLETE** the race. Both competitors shall be disqualified unless a competitor is injured or becomes ill and an appropriate health-care professional is **NOT** available, only the injured/ill runner is disqualified.*
- * *Every attempt should be made for the appropriate health care professionals be on hand to make these decisions.*

CROSS COUNTRY COMMITTEE VOTES "NOT" TO REQUIRE CTFOA OFFICIALS AT REGULAR SEASON MEETS IN 2017.

The Cross-Country Committee at its annual meeting held at the conclusion of the 2016 Cross Country Season passed a proposal that states: **CERTIFIED OFFICIALS WILL NOT BE REQUIRED FOR REGULAR SEASON CROSS COUNTRY MEETS IN 2017.**

As you may have heard, there is a shortage of officials in all sports throughout the state. Every year, Presidents are asked "what are we are we doing to increase our numbers and what are we doing to retain new and veteran officials within our sports?" Presidents in all sports are working very hard to recruit new officials to the officiating ranks. That is sometimes a difficult task for all kinds of reasons.

The good news is, it is my understanding at this point in time that, there are some sites that will still be hiring Certified Officials for their regular season meets this fall. I am not sure how many sites will be doing this, but my personal opinion is "this is awesome".

DUTIES/RESPONSIBILITIES OF CTFOA CROSS COUNTRY OFFICIALS

When working a cross country meet, here are some reminders:

Starter - Once the teams have been called to the starting line by the starter for final instructions, no further run-outs shall be permitted.
a. The command shall be "On your marks." When all competitors are steady, the starting device shall be fired. For an unfair start, the starter or assistant starter(s) shall recall the runners by firing the starting device. If a runner falls during the first 100 meters due to contact with another runner, the race shall be recalled by firing the starting device.

b. Audio/Visual start: When conditions dictate, the starter may use whistle/flag commands along with the starting device. Because this technique is used with a large number of competitors, it is **recommended** that the starter take a position well in front of the runners so the competitors can see and to be able to move to the side. **Please see page 66 of the Rule Book for Starter's Signals.**

1. Give a brief and concise review of the starting commands and procedures to be used for the start with all competitors immediately before the start.
2. The starter **will** hold the starting device and red flag parallel to the ground and give a long blast of the whistle. This is the signal for the runners to step up to, but not touch, the starting line and become motionless.
3. The starter slowly raises both arms overhead.
4. When all runners are set and motionless and the recall starter(s) signal with a white flag, the starting device is fired and at the same time, the red flag is motioned downward, indicating the start of the race. The runners are observed for 100 meters for any reason to recall the race that would constitute an unfair start. See figure 9 on page 66.

Clerk(s) of the Course – The clerk(s) shall place the teams in proper position on the starting line and give all needed instructions. Also, the clerk(s) should check and enforce uniform, visible apparel and shoe regulations. These individuals will also keep the competitive area free from all persons except officials, contestants and other individuals authorized by the games committee.

Referee - The referee shall make final decisions concerning questions which are not specifically placed under the jurisdiction of other officials, irregularities and shall disqualify any runner for violation of the rules (9-7). Prior to the meet, the referee shall, either by a meeting or written communication, address the following with all head coaches and team captains:

- a. All Team members are expected to exhibit good sporting conduct.
- b. The head coach shall verify verbally, or in writing, that all of his/her competitors are properly equipped (uniform and equipment) in compliance with these rules.
- c. Any special circumstances, procedures and information pertaining to the meet.

Finish Line Judge(s) – The finish line judge(s) stand outside the chute and on the finish line, and determine the order in which competitors enter the chute and on the finish line, and determine the order in which competitors enter the chute. Their decision is final and without appeal except for possible action taken by the referee or jury of appeals.

COMPETITORS UNIFORMS

You are being asked to review Section 6 Article 1 of the Rule Book located on pages 69, 70, 71. CHSAA supports the intent of the logo rule (athletes not advertising for various manufacturers), it also does not want this issue to prevent athletes from competing or incurring additional expenses with the purchase of a different uniform.)

Coaches must inform their athletes of the uniform rules and have them resolve any violations prior to competition. Prior to any meet the ultimate responsibility rests with the coach to ensure legal uniforms are being worn. There is no valid reason for an athlete to show up in an illegal uniform. If an athlete is purchasing a component of the uniform or “permitted” attire, the coach must make certain the athlete and parent are educated on what will be rule compliant.

Coaches and athletes will need to make a permanent fix so the uniform is compliant. Permanent solutions may include but are not limited to: tucking the waistband inside of the short and “stitching” the waistband permanently in this position, sewing a matching solid color material over the band to cover the logos, or any other permanent solutions that will not allow the logos to be seen. This information was included in the 2017 T&F PowerPoint presentation.

NEW THIS YEAR: SITE DIRECTORS WILL BE REQUIRED TO HIRE CTFOA CERTIFIED OFFICIALS FOR REGIONAL MEETS THIS FALL

It was also passed last fall by the Cross-Country Committee that CHSAA will be requiring and assigning “**FOUR**” CTFOA Certified Officials to every Regional Meet held in the State in October. NOTE: All rules will be enforced at Regional Meets.

CHSAA WILL ONCE AGAIN BE ASSIGNING OFFICIALS FOR THE STATE CROSS COUNTRY MEET

As in years past, CHSAA will be assigning officials to the State Meet. NOTE: All rules will be enforced at the State Meet.

IMPORTANT DATES

AUGUST 24, 2017

First cross-country meet.

OCTOBER 21, 2017

Regionals must be completed by this date.

OCTOBER 28, 2017

STATE CROSS COUNTRY CHAMPIONSHIPS @ NORRIS PENROSE EVENTS CENTER COLORADO SPRINGS.

REGISTRATION STEPS FOR NEW OFFICIALS Spring 2018 (Track & Field Season) & Fall 2018 (Cross Country Season)

- Access chsaa.org
- Arrow over to Officials at the top of the screen in the **red** box.

- Arrow down to sports.
- Arrow over & down and click on Track.
- Click on “New Officials Registration Form” and print.
- Fill out form and make check payable to CTFOA in the amount of **\$50.00** if it is **before** June 30 of every year or **\$60.00** after that date.
- Mail registration and check in to:
Monica Tillman at CHSAA (303-364-1337) mtillman@chsaa.org
14855East. Second Ave. Aurora, Co. 80011
- Monica will then send you a “Welcome” letter with further instructions/materials.
- When you receive your letter from Monica, initiate your background check through Arbiter at a cost of \$9.50 immediately.
- Register on Arbiter based on information you receive from Monica.
- Attend a Rules Clinic in Aurora (CHSCA Clinic) on February 2, or 3, 2018 (times of rules clinics for officials will be announced) or one of the Satellite Clinics that are (will be) scheduled around the state after the Aurora Clinics. A list of these clinics may be found on chsaa.org under the OFFICIALS link and/or in your CTFOA Newsletters.
- Take the On-Line 100 question test and pass with a score of 85% or higher. The test for the 2018 Spring Track & Field Season and the Fall 2018 Cross Country Season will open on February 2, 2018 at 5:00 p.m. and will close on March 3, 2018 at 12 noon. When on Arbiter, Click on Account # 103372 at Arbitersports.com
- Contact Gary Strubel (CTFOA President) at gharleyclassic@gmail.com if you have questions or need help.

5 STEPS FOR SIGNING IN TO ARBITER

Veteran officials from 2017 need to re-register once your dues have been paid for the Spring 2018 & Fall 2018 seasons.

1. Go to <http://www.ArbiterSports.com/> and enter the sign in information into the entry fields at the top right of the page.
2. User Name:
3. Password:
4. The first time you sign in you must accept the TERMS and CONDITIONS. Make sure your personal information is accurate by clicking the **Profile** tab. Phone numbers can be updated by clicking the **Phone** link on the left-hand side of the profile page.
5. If you need further assistance, please email mtillman@chsaa.org
6. Make checks out to CTFOA.

IS YOUR CONTACT INFORMATION CORRECT & UP TO DATE ON THE CHSAA CTFOA OFFICIALS LIST?

We have been informed by some athletic directors, assignors and other officials that, when they have tried to contact officials to work meets, their emails have been returned to them as “undeliverable” or your phone numbers have been changed and/or are no longer in service. Please check the CTFOA Officials list that is posted on the CHSAA website to make sure your contact information is correct. If your information needs to be updated, please contact Monica Tillman in the CHSAA officials’ office (mtillman@chsaa.org) and Gary Strubel (gharleyclassic@gmail.com) with your updated information and we will update your records.

DO YOU KNOW SOMEONE WHO WOULD LIKE TO BECOME A CERTIFIED CTFOA OFFICIAL?

If you know someone who would like to become a certified official, please have them contact Gary Strubel gharleyclassic@gmail.com or Monica Tillman at mtillman@chsaa.org.

2017 FALL CROSS COUNTRY, 2018 SPRING TRACK & FIELD “Required” OFFICIALS UNIFORM

Optic yellow and / or fluorescent orange CTFOA embroidered shirt(s). Black, Khaki, Stone colored shorts and/or long pants ONLY when working as a CTFOA Official

Christine DeRock

Rock Soft Chenille (rocksoftchenille@hotmail.com)

970-412-0994

117 Birdie Dr.

Milliken, Co. 80543

Christine accepts credit/debit cards and she will mail your shirts/jackets to your home or business. Embroidery and shipping is included in the price of the shirts and jackets. All shirts come in women’s and men’s sizes.

S, M, L, XL = \$25

2XL, 3XL, 4XL are \$27.00 and CTFOA jackets including embroidery are available in Optic Yellow and/or Fluorescent Orange for \$50

HAVE COMMENTS, QUESTIONS, SUGGESTIONS, CONCERNS AND/OR A NEED FOR AN INTERPRETATION OF THE RULES?

If so, please contact us.

Sincerely,

Gary Strubel
President
gharleyclassic@gmail.com
Term 9-01-15 thru 8-31-19

Denise Close
Vice-President
denisec@bvschools.org
Term 9-01-15 thru 8-31-19

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Appointed by CHSAA

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Appointed by CHSAA

Jenn Roberts-Uhlig
Assistant Commissioner CHSAA
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CTFOA NEWSLETTER 8/24/17

Please see the official's insurance information on the next page. If you have questions, please contact Monica Tillman at CHSAA.

National Federation of High School Associations
Coaches and Officials Coverages
2017-2018



General Liability Insurance

Carrier: Everest National Insurance Company
Effective Date: July 1, 2017 – July 1, 2018
General Aggregate Limit: \$5,000,000
Products-Completed Operations Aggregate Limit: \$5,000,000
Each Occurrence Limit: \$2,000,000
Personal and Advertising Injury Limit: \$2,000,000
Damage to Premises Rented to You: \$300,000
Premises Medical Payments: \$5,000
Sexual Abuse & Molestation – Each Occurrence: \$1,000,000
Sexual Abuse & Molestation – Aggregate: \$2,000,000
Participant Legal Liability: \$2,000,000
Crisis Response – Each Event/Aggregate: \$25,000
Employee Benefit Liability/Each Claim \$1,000,000
Deductible: \$1,000
Employee Benefit Liability Aggregate: \$3,000,000
Terrorism: Included
Deductible - \$0 (zero)



Excess Liability Insurance

Carrier: Everest National Insurance Company
Effective Date: July 1, 2017 – July 1, 2018
Policy Limit: \$1,000,000
Policy Form: Straight Excess
General Aggregate Limit: \$1,000,000
Products-Completed Operations Aggregate Limit: \$1,000,000
Terrorism: Included



Blanket Accident Program

Carrier: United States Fire Insurance Company
Effective Date: July 1, 2017 – July 1, 2018
Benefits:

Accident Medical Expense Benefit	
Maximum Benefit	\$50,000
Deductible	\$250
Maximum Dental Limit (Sound and Natural Teeth)	Included In Medical Max
Accidental Death and Dismemberment Maximum Benefit	\$10,000
Heart & Circulatory Malfunction Maximum Benefit	\$2,500
Physical Therapy/Chiropractic – per Visit	\$50
Physical Therapy/Chiropractic – Maximum per Injury	\$2,000
Durable Medical Equipment – Maximum per Injury	\$1,000
Outpatient Prescriptions – Maximums per Injury	\$1,000
Accidental Death & Dismemberment Benefit	\$2,500
Benefit Period	1 Year

Covered Activities: Insured persons are covered for injury resulting from an accident which occurs directly from:

- * Activities that are scheduled, sponsored, or supervised by the policyholder;
- * Premises owned, leased or borrowed by the policyholder;
- * Travel scheduled, sponsored or supervised by the policyholder. (accident medical coverage only)
- * For officials/referees, coverage shall apply only while the member is engaging in officiating activities during regularly scheduled sports or activities competition, which includes assigning, chain crew, and attending or operating officiating camps, clinics or meetings.