

2016 SPIRIT LEAGUE MEET

This form is to be used if you plan to host a spirit competition and would like to use the CHSAA score sheets. CHSAA score sheet should not be used in your competition, unless you are using CHSAA approved judges. **You can find the 2016 Approved Judges List on CHSAA.org/spirit**

LEAGUE NAME _____ DATE _____

LOCATION _____

CONTACT PERSON _____

High School _____

Cell Phone _____ E-mail _____

Athletic Director _____

All competitions should offer all divisions as presented at the State Spirit Championships. Contact the CHSAA liaison for clarification.

_____ **Please check here you have downloaded and read the 2016 Spirit Bulletin.**

CHECK LIST TO HOST SPIRIT COMPETITION

YOU ARE RESPONSIBLE FOR SECURING YOUR JUDGES FOR YOUR COMPETITIONS

(Please provide the names below)

	<u>CHEER</u>		<u>DANCE</u>
HEAD	_____	HEAD	_____
	_____		_____
	_____		_____
	_____		_____
TEC	_____	TEC	_____
	_____		_____

Helpful suggestions for hosting a league

- _____ Secure a date and venue
- _____ Send out invites and registration information
- _____ Reserve your CHSAA approved judges
- _____ If there is a fee let schools know – try to collect prior to event
- _____ Get judges packets ready
- _____ Let CHSAA know about your league/competition
- _____ Put packets together for each team coming (registration forms/medical release forms etc.). Use these for their score sheets after the competition
- _____ Order trophies/plaques to award 1st & 2nd places
- _____ Make sure sound system is working
- _____ Set-up rooms for each school to set-up camp
- _____ Get warm up area ready
- _____ If you only have one gym, you may want to have them with a warm up on the floor.
- _____ Competition begins after every team warms up
- _____ You need someone to tally scores and penalties.
- _____ Make sure you have your judges set up with water, a snack, pen, pencils, scratch paper, calculators, extra score sheets, tracking list and rubric
- _____ If coaches hospitality room is available have that ready and let coaches know where it is.
- _____ Have a great event!



PLEASE RETURN THIS FORM TO Kathryn (kmcomber@chsaa.org) AT LEAST ONE MONTH PRIOR TO YOUR COMPETITION. YOU WILL NOT RECEIVE CHSAA SCORE SHEETS UNLESS YOU ARE USING CHSAA APPROVED JUDGES. IF YOU HAVE ANY QUESTIONS OR CONCERNS PLEASE CONTACT THE CHSAA OFFICE.